Research Courses for Administrative Assistants

Go to Office of Sponsored Research’s RATE page for all course listings: https://www.mc.vanderbilt.edu/gcm/rate/

Please note that this is not a complete list of all offered courses, but those that you should take first as introducers to grants at Vanderbilt.

Prerequisites for Coeus course:

1. PEER Demonstration and Q & A
2. Grants Orientation
4. Budgeting Basics for Research Administrators
5. Supersized Pre-Award Training (Required by Department of Pediatrics)

Coeus Courses:

1. Coeus 1: Getting started in Coeus Premium
2. Coeus 2: Proposal Development in Coeus Premium
3. Coeus 3: Budget Development in Coeus Premium
4. Coeus 4: Approvals and Processes in Coeus Premium
5. Coeuslite

Required Courses:

1. Biosketches
2. Other Support for AAs
3. Lifecycle of a Grant

Potential Courses (discuss with your AO):

1. Business Objects / Infoview Learning Session
2. PEER Demonstration and Q & A
3. Subcontract Management with No Whammies
4. Exploring eRA Commons